



Visvesvaraya Technological University

“Jnana Sangama”

Belagavi - 590 018, Karnataka State

Dr. H.N. Jagannatha Reddy B.E., M.E., Ph.D.
REGISTRAR

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Ref: VTU/BGM/Aca-OS/UG-Cirs/2018-19/ 3578

Date : 2 AUG 2018

NOTIFICATION

Sub: Change of College for 3RD SEMESTER for
the academic year 2018-2019– reg...

Ref: Hon'ble Vice-Chancellor approval dated : 01-08-2018
for issue of Notification

With reference to the above, the Principals of all colleges (Constituent, Affiliated, Autonomous) under VTU, Belagavi are informed to follow the norms / guidelines given below for permitting Change of College for 3rd semester for the year 2018-19.

PLEASE NOTE: PRESENTLY CHANGE OF COLLEGE AT ONLY 3RD SEMESTER LEVEL IS BEING CONSIDERED.

Norms to be followed:

1. Any student seeking change of college for 3rd semester shall continue in 2017-18 scheme only as per Executive Council Resolution number 8.4 of 140th meeting held on 13-7-2018
2. Backlog papers if any from I and II semester of previous scheme attended by the student, shall be cleared in that scheme only, in the admitting college.
3. The Principals of both admitting college and relieving college shall verify and confirm the eligibility of student w.r.t. vertical progression and then only issue the NOCs
4. In case of candidates migrating in the following category shall not have any backlog papers from I year
 - a) Other Universities to VTU
 - b) Other Universities to Autonomous scheme
 - c) VTU to Autonomous scheme
 - d) Autonomous scheme to VTU scheme
 - e) Autonomous scheme to Autonomous scheme
5. The students admitted in Second Shift and SNQ quota are not eligible for Change of College (Govt. Order ED 160 TEC 2016 , dt: 24-06-2017).
6. The procedure and norms for Change of College is as per Annexure – I

Contd...2

7. The process must be completed from 11-08-2018 to 25-08-2018

NOTE: The Process of Change of Branch at college shall be completed as per norms. If vacancy exists at 3rd semester level after Change of Branch, then the college may issue NOC for Change of College.

8. The NOC issued after the last date notified will not be considered by the University.
9. The NOC of the admitting / re-leaving college shall clearly indicate the vacancy in numerical form as per the format enclosed.
10. Change of College with Change of branch is permitted only at the beginning of III semester

11. University Fees :

- a) Change of College :Rs. 5,000/-
- b) Change of College with Change of branch Rs. 10,000/-
- c) Migration from other University to VTU and Autonomous to VTU: Syllabus Equivalence Rs. . 10,000/- and Rs. 5,000/- (if already obtained, need not pay)
- d) Migration from Other University to Autonomous College : Clearance Certificate : Rs. 5,000 and Rs. 5,000/-(if already obtained, need not pay)

Fees for Change of College for each student: Rs 5,000/-. The fees shall be paid ONLINE (Kindly visit University's website www.vtu.vc.in for fee payment)

Further, the Principals of Engineering Colleges Constituent/ Affiliated to / Autonomous under VTU are hereby requested ***not to allow*** any students from other Colleges / Universities to seek admission or to attend classes ***without prior approval of VTU, Belagavi.***

Encl: As above

BY ORDER,
Sd/-
REGISTRAR,
VTU, BELAGAVI

To,
The Principals of All Engineering Colleges (Constituent/Affiliated/Autonomous) to VTU, Belagavi

Copy to:

1. Hon'ble Vice-Chancellor through the Secretary to VC, VTU, Belagavi – for kind information
2. The Registrar (Eval.), VTU, Belagavi
3. The In-charge Regional Directors of all the Regional Offices of VTU
4. The Special Officer of Academic Section, VTU, Belagavi
5. The Concerned Case-workers of Academic Section VTU, Belagavi
6. The Circular file at Dispatch section
7. The Computer Network Centre, VTU, Belagavi


01/08/18
REGISTRAR,
VTU, BELAGAVI

_____ನೇ ಸೆಮಿಸ್ಟರ್ ನಲ್ಲಿ ಒಂದು ಕಾಲೇಜಿನಿಂದ ಮತ್ತೊಂದು ಕಾಲೇಜಿಗೆ ವರ್ಗಾವಣೆ ಮೇರೆಗೆ ಅಥವಾ ಕೋರ್ಸ್ ಬದಲಾವಣೆಯೊಂದಿಗೆ ಕಾಲೇಜು ವರ್ಗಾವಣೆ ಬಯಸಿದ ವಿದ್ಯಾರ್ಥಿಯು ಬಿಡುಗಡೆ ಹೊಂದುವ ಇಂಜಿನೀಯರಿಂಗ್ ಕಾಲೇಜು ನೀಡಬೇಕಾದ ಆಕ್ಷೇಪಣಾ ರಹಿತ ಪ್ರಮಾಣ ಪತ್ರ.

ಕುಮಾರ/ಕುಮಾರಿ _____ರವರು ಈ ಕಾಲೇಜಿನ _____ ಕೋರ್ಸಿನಲ್ಲಿ ಲೋಯರ್ ಫೀ/ಹೈಯರ್ ಫೀ/ಮ್ಯಾನೇಜ್‌ಮೆಂಟ್ ಫೀ ಕೋಟಾದಲ್ಲಿ ಪ್ರವೇಶ ಪಡೆದು _____ ಸೆಮಿಸ್ಟರ್‌ನಲ್ಲಿ ವ್ಯಾಸಂಗ ಮಾಡುತ್ತಿದ್ದಾರೆ. ಇವರು ಈಗ _____ ಕಾಲೇಜಿಗೆ ವರ್ಗಾವಣೆ ಕೋರಿದ್ದಾರೆ. ಇವರನ್ನು ಈ ಕಾಲೇಜಿನಿಂದ ಬಿಡುಗಡೆ ಮಾಡಲು ಅಭ್ಯಂತರವೇನು ಇರುವುದಿಲ್ಲ. ಸದರಿ ವಿದ್ಯಾರ್ಥಿಯನ್ನು ಈ ಕಾಲೇಜಿನಿಂದ ಬಿಡುಗಡೆ ಮಾಡಿದಂತೆ ಸಂಬಂಧಿತ ಕೋರ್ಸಿನಲ್ಲಿ ಪ್ರವೇಶ ಮಿತಿ ಶೇ. ೭೫ ಕ್ಕಿಂತ ಕಡಿಮೆಯಾಗುವುದಿಲ್ಲವೆಂದು ಪ್ರಮಾಣೀಕರಿಸಲಾಗಿದೆ ಹಾಗೂ ಸದರಿ ಕೋರ್ಸಿನ ಪ್ರವೇಶ ಮಿತಿ _____ ಪ್ರವೇಶವಾಗಿರುವ ಸ್ಥಾನಗಳು _____ ಮತ್ತು ಖಾಲಿ ಇರುವ ಸ್ಥಾನಗಳು _____

ದಿನಾಂಕ:

ಪ್ರಾಂಶುಪಾಲರು

_____ನೇ ಸೆಮಿಸ್ಟರ್ ನಲ್ಲಿ ಒಂದು ಕಾಲೇಜಿನಿಂದ ಮತ್ತೊಂದು ಕಾಲೇಜಿಗೆ ವರ್ಗಾವಣೆ ಮೇರೆಗೆ ಅಥವಾ ಕೋರ್ಸ್ ಬದಲಾವಣೆಯೊಂದಿಗೆ ಕಾಲೇಜು ವರ್ಗಾವಣೆ ಬಯಸಿದ ವಿದ್ಯಾರ್ಥಿಯನ್ನು ಪರಿಗಣಿಸುವ ಕಾಲೇಜು ನೀಡಬೇಕಾದ ಆಕ್ಷೇಪಣಾ ರಹಿತ ಪ್ರಮಾಣ ಪತ್ರ.

ಕುಮಾರ/ಕುಮಾರಿ _____ ರವರು _____ ಕಾಲೇಜಿನಲ್ಲಿ _____ ಕೋರ್ಸಿನಲ್ಲಿ _____ ಸೆಮಿಸ್ಟರ್‌ನಲ್ಲಿ ವ್ಯಾಸಂಗ ಮಾಡುತ್ತಿದ್ದು, ನಮ್ಮ ಕಾಲೇಜಿನಲ್ಲಿ ವರ್ಗಾವಣೆ ಮೇರೆಗೆ ಪ್ರವೇಶ ಹೊಂದಲು ಸಂಬಂಧಪಟ್ಟ ಕಾಲೇಜಿನಿಂದ ಆಕ್ಷೇಪಣಾ ರಹಿತ ಪ್ರಮಾಣ ಪತ್ರ ಸಲ್ಲಿಸಿದ್ದಾರೆ. ಇವರನ್ನು ನಮ್ಮ ಕಾಲೇಜಿನಲ್ಲಿ ವರ್ಗಾವಣೆ ಮೇರೆಗೆ ಪ್ರವೇಶ ನೀಡಲು ಅಭ್ಯಂತರವೇನೂ ಇರುವುದಿಲ್ಲ. ವರ್ಗಾವಣೆ ಮೇರೆಗೆ ಇವರಿಗೆ ಪ್ರವೇಶ ನೀಡಿದಾಗ ಲೋಯರ್ ಫೀ/ಹೈಯರ್ ಫೀ/ಮ್ಯಾನೇಜ್‌ಮೆಂಟ್ ಫೀ ಕೋಟಾದಲ್ಲಿ _____ ಕೋರ್ಸಿನಲ್ಲಿ ಇನ್‌ಟೆಕ್‌ಗಿಂತ ಹೆಚ್ಚುವರಿ ಪ್ರವೇಶವಾಗುವುದಿಲ್ಲವೆಂದು ಪ್ರಮಾಣೀಕರಿಸಲಾಗಿದೆ. ಸದರಿ ಕೋರ್ಸಿನಲ್ಲಿ ಮಂಜೂರಾತಿ ಸ್ಥಾನಗಳು _____ ಸದರಿ ಕೋರ್ಸಿನಲ್ಲಿ ಪ್ರವೇಶವಾಗಿರುವ ಸ್ಥಾನಗಳು _____ ಸದರಿ ಕೋರ್ಸಿನಲ್ಲಿ ಖಾಲಿಯಿರುವ ಒಟ್ಟು ಸ್ಥಾನಗಳು _____

ದಿನಾಂಕ:

ಪ್ರಾಂಶುಪಾಲರು

PROCEDURE FOR CHANGE OF COLLEGE FOR UG COURSES

NORMS:

1. Requests for Change of College will be entrained only at 3rd, 5th and 7th semester (and also 9th semester in case of B.Arch).
2. **Change of Branch only at III semester**
3. **Second shift and SNQ students are not eligible for Change of College/ Change of branch.**
4. Requests for change of scheme i.e. **VTU to Autonomous or vice versa** is considered at 3rd or 5th semester only (i.e. either after completion of II or IV semester).
5. Student joining Autonomous Scheme from VTU scheme in the same college shall submit a declaration letter expressing his/her willingness to join the autonomous system and college should take prior approval from VTU for admitting students to Autonomous Scheme required to pay the fee of Rs. 1,500/-.

S. No	Change of college		Requirement	Fees to pay	Procedure to be followed
	From	To			
1	VTU-Non Autonomous College-VTU scheme	VTU-Non Autonomous College-VTU scheme	<ol style="list-style-type: none"> 1. Student shall be eligible to 3rd, 5th and 7th semester (and 9th sem in B.Arch) as applicable. 2. Students applying for change of college with change of branch at 3rd semester, should have passed in all subjects of I and II semesters. 	Change of College fee of ₹. 5,000/- shall be paid to VTU (₹. 10,000/- if with change of branch at 3 rd semester only).	<ol style="list-style-type: none"> 1. Obtain No objection Certificates from both relieving and joining college 2. Apply to VTU with change of college fee of ₹. 5,000 (₹. 10,000/- if with change of branch at 3rd semester only). 3. Submit attested copies of Marks cards of previous semesters
2	VTU- Autonomous College	VTU- Autonomous College	<ol style="list-style-type: none"> 1. Equivalence w.r.t. syllabus to be established by the Academic Council of the admitting college as per the rules of the admitting college 2. The student should have passed all the subjects with minimum CGPA of 5.0 in the relieving college. 3. The student must be eligible in all respects to take admission to the next higher semester. 	<ol style="list-style-type: none"> 1. Processing fee for establishing equivalence to be paid to the admitting college 2. Change of College fee of ₹.5,000 shall be paid to VTU. ** 	<ol style="list-style-type: none"> 1. Apply for syllabus equivalence to the Academic Council of admitting college & obtain its clearance. After obtaining Equivalence Certificate : 2. Obtain No objection Certificates from both relieving and joining college 3. Apply to VTU with change of college fee of ₹. 5,000
3	VTU Autonomous college	VTU Non-autonomous college-VTU scheme	<ol style="list-style-type: none"> 1. Equivalence to be established by equivalence committee of VTU 2. Student should have passed all the subjects of all the previous semester/s in autonomous college with minimum CGPA of 5.0. 3. The student must be eligible in all respects to take admission to the 	<ol style="list-style-type: none"> 1. Equivalence fee ₹.10,000/- to be paid to VTU 2. Change of College fee of ₹ 5,000/- shall be paid to VTU ** 	<ol style="list-style-type: none"> 1. Apply to VTU for establishing equivalence with authenticated copy of syllabus of the Autonomous college and previous years degree marks cards After obtaining Equivalence Certificate : 2. Obtain No Objection Certificate from both relieving and joining college 3. Apply to VTU with change of college

S. No	Change of college		Requirement	Fees to pay	Procedure to be followed
	From	To			
4	VTU Non-autonomous college-VTU scheme	VTU Autonomous college	<ol style="list-style-type: none"> Equivalence w.r.t. syllabus to be established by the Academic Council of the admitting college as per the rules of the admitting college. The student should have passed in all the subjects under VTU Scheme. 	<ol style="list-style-type: none"> Processing fee for establishing equivalence to be paid to the admitting college. Change of College fee of ₹. 5,000 /- shall be paid to VTU. ** 	<ol style="list-style-type: none"> Apply for syllabus equivalence to the Academic Council of admitting college & obtain its clearance. After obtaining Equivalence Certificate : Obtain No objection Certificates from both relieving and joining college Apply to VTU with change of college fee of ₹. 5,000
5	Other University college	VTU Non-Autonomous college-VTU scheme	<ol style="list-style-type: none"> The candidate must have requisite academic eligibility at 10+2 as per VTU norms. The candidate should have passed all the subjects of the previous semesters Clearance from VTU is mandatory in respect of recognized status of parent University Equivalence w.r.t syllabus to be established by the Equivalence Committee of VTU 	<ol style="list-style-type: none"> Equivalence fee ₹ 10,000/- to be paid to VTU. Change of College fee of ₹ 5,000 shall be paid to VTU. ** 	<ol style="list-style-type: none"> Apply to VTU for establishing equivalence with authenticated copy of syllabus of the Parent University, previous years degree marks cards and 10+2 marks card After obtaining Equivalence Certificate : Obtain No Objection Certificate from joining college Obtain Migration from parent University Apply to VTU with change of college fee of ₹. 5,000/-
6	Other University college	VTU-Autonomous College	<ol style="list-style-type: none"> The candidate must have requisite academic eligibility at 10+2 as per VTU norms. Clearance from VTU is mandatory in respect of recognized status of parent University Equivalence w.r.t syllabus to be established by the Academic Council of the admitting college as per the rules of the admitting college Student should have passed all the subjects of all the previous semester/s in parent University. 	<ol style="list-style-type: none"> Processing fee for establishing equivalence to be paid to the admitting college Clearance fee of ₹.5,000 and Change of College fee of ₹.5,000 shall be paid to VTU. ** 	<ol style="list-style-type: none"> Apply to VTU for obtaining clearance certificate with processing fee of ₹.5,000 with attested copies of previous year/s degree marks cards and 10+2 marks card. After obtaining Clearance certificate : Obtain No objection Certificate and Equivalence Certificate from admitting college Obtain Migration from parent University Apply to VTU with change of college fee of ₹. 5,000/-

Please Note : ** if change of college with change of branch(only at III semester) is requested then fee of Rs. 10,000 shall be paid.

Sd/-
REGISTRAR
VTU, Belgaum